



**Butte-Glenn Adult Education Consortium – Notice of Regular Meeting
September 4, 2026 | 9:00am**

Zoom Meeting: <https://butte-edu.zoom.us/j/86855958139?from=addon>

AGENDA

Call to Order

Elena Jones, Glenn County Office of Education
Mike Lerch, Paradise Unified School District
Mary Lynch, Oroville Union High School District
Amanda Samons, MaryRose Lovgren, Butte County Office of Education
Jeremy Powell, Hamilton Union School District
Teresa Ward, Butte-Glenn Community College District
Melisse Boyd, Butte-Glenn Community College District

1. Approval of Agenda

Consideration of approval of the Agenda as presented - Action

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Voting Members may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

3. Approval of Consent Agenda

Consideration of approval of Minutes – April 15, 2026 – Action

4. Information and Reports

a. NOVA Reporting and Deadlines

- Sep 1: 25/26 Member Expense Report due in NOVA (Q4)
- Sep 1: 26/27 Certification of Allocation Amendment due in NOVA
- Sep 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q4) *
- Sep 30: 26/27 Member Program Year Budget and Workplan due in NOVA
- Sep 30: End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm
- Oct 30: 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA *
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey
- Nov 14: Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover.
- Dec 1: 26/27 Member Expense Report Due in NOVA (Q1)
- Dec 1: July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- Dec 31: 26/27 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

b. Consortium Member Conference/Training Report Out and Resources – Informational Report

- <https://www.caadultedtraining.org/> Upcoming events and trainings

- c. Program Map, Consortium Member New or Noteworthy Programs, Program Changes – Informational Report & Discussion

5. **Action Items**

None

6. **Communications from the Public**

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

7. **Next Meeting Dates**

Quarterly First Fridays 9-10:30am:

- September 4
- December 4
- March 5
- April 30

8. **Adjournment**

BUTTE GLENN ADULT EDUCATION CONSORTIUM MEMBER PROGRAMS

BUTTE COUNTY OFFICE OF ED

530-879-7462 x105

[BCOE WEBSITE](#)

- Registered Dental Assistant
- Certified Medical Assistant
- Certified Veterinary Assistant
- Phlebotomy
- Welding
- Career Camps

GLENN COUNTY OFFICE OF ED

530-936-6980 x 4774

[GCOE WEBSITE](#) & [SPRING COURSES](#)

- High School Diploma, High School Equivalency (GED or HiSET in English and Spanish)
- ESL/ EL Civics
- ESL Vocational Computer Skills
- Spanish
- Citizenship
- ABE (Adult Basic Education)
- ABE (Adult Basic Education) for Adults with Disabilities
- College and Career Preparation, FAFSA Workshops
- Computer Literacy Classes
- IET:IET: Medical Assistant, Pharmacy Technician, Receptionist Certification, Teacher's Aide.
- Literacy Projects Tutoring (at Glenn County libraries)
- Medical Terminology (articulated with Butte College)
- Medical Assistant Program
- Recording Arts- Fundamentals of Audio, Pro Tools, Mixing Audio, Podcasting, Recording Projects
- Truck Driving (at our Willows location) (through third party at our Willows location)
- Pharmacy Tech
- Receptionist Certification
- Teacher's Aide Certification

HAMILTON UNIFIED SCHOOL DISTRICT

530-826-3261

[HUSD WEBSITE](#)

- Back Hoe Certification
- Citizenship
- Computer Basics Level 1 & 2
- Google Certification
- CPR/First Aid
- English as a Second Language
- Floral Design
- Forklift Certification
- High School Diploma
- Fine Arts Cake Decorating
- Scissor Lift Certification
- Working with University Extension services to plan a community garden/ Pending

PARADISE UNIFIED SCHOOL DISTRICT

530-872-6478 x22

[PUSD WEBSITE](#)

- High School Diploma

SERVICES ACROSS ALL LOCATIONS

- Community Sharing: Provide ongoing personalized information
- Share information and local resources with community members
- Constantly seeking community information to maximize services to our clientele
- Consistent strategies to enhance community involvement-outreach
- Employment Readiness Services

<https://www.butteglennadulthood.org/>

530-895-2894

BOYDME@BUTTE.EDU

BUTTE-GLENN COMMUNITY COLLEGE

530-895-2844

[BGCC WEBSITE](#)

- Chico Center and Glenn County Center - NONCREDIT COURSES
 - Occupational & Life Skills
 - English as a Second Language: **[ESL Schedule](#)**

OROVILLE ADULT EDUCATION

530-538-5350

[OAETC WEBSITE](#)

- Advanced Cardiac Life Support (ACLS)
 - Computers for Beginners*
 - Conversational Spanish
 - CPR
 - Culinary Arts Certificate
 - EKG Technician
 - EMT
 - EMR
 - English as a Second Language*
 - Hazmat Training
 - High School Diploma*
 - High School Equivalency (HiSet)*
 - Iphone/Smartphone*
 - Learning to Use Your Tablet/iPad
 - Medical Billing & Coding
 - Native American Beading
 - Pharmacy Technician
 - Phlebotomy with externship
 - Sewing Class
 - Watercolor
- *class offered in Oroville & Chico