



## **Butte-Glenn Adult Education Consortium – Notice of Regular Meeting**

**March 7, 2025 | 9:00am**

**Butte College Chico Center: CHC 134**

**Zoom Meeting: <https://butte-edu.zoom.us/j/86855958139?from=addon>**

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### **AGENDA**

#### **Call to Order**

Elena Jones, Glenn County Office of Education  
Mike Lerch, Paradise Unified School District  
Mary Lynch, Oroville Union High School District  
Amanda Samons, MaryRose Lovgren, Butte County Office of Education  
Jeremy Powell, Hamilton Union School District  
Teresa Ward, Butte-Glenn Community College District  
Melisse Boyd, Butte-Glenn Community College District

#### **1. Approval of Agenda**

Consideration of approval of the Agenda as presented - Action

#### **2. Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Voting Members may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

#### **3. Approval of Consent Agenda**

Consideration of approval of Minutes – December 6, 2024 – Action

#### **4. Information and Reports**

##### **a. NOVA Reporting and Deadlines**

- Jan 31: Student Data due in TOPSPro (Q2); Employment and Earnings Follow-up Survey
- Feb 28: Preliminary allocations for 2025-26 and 2026-27 released by this date.
- Mar 1: 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)
- Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia NOVA (Q2)
- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey
- May 2: CFAD for 2025-26 due in NOVA \*
- Jun 1: 24/25 Member Expense Report due in NOVA (Q3)
- Jun 20: CAEP Three-Year Plan Due
- Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3)
- Jul 15: Student Data due in TOPSPro (Q4) FINAL
- Aug 15: Annual Plan for 2025-26 due in NOVA\*

##### **b. CAEP Three Year Plan <https://caladulthood.org/Administrators/43>**

##### **c. Consortium Member Conference/Training Report Out and Resources – Informational Report**

- <https://www.caadulthoodtraining.org/> Upcoming events and trainings

- d. Program Map, Consortium Member New or Noteworthy Programs, Program Changes – Informational Report & Discussion

5. **Action Items**

None

6. **Communications from the Public**

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

7. **Next Meeting Dates**

First Fridays 9-10:30am:

- 5/2/25 Zoom

8. **Adjournment**

# BUTTE GLENN ADULT EDUCATION CONSORTIUM MEMBER PROGRAMS

## **BUTTE COUNTY OFFICE OF ED**

**530-879-7462 x105**

**BCOE WEBSITE**

- Registered Dental Assistant
- Certified Medical Assistant
- Certified Veterinary Assistant
- Phlebotomy
- Welding
- Career Camps

## **GLENN COUNTY OFFICE OF ED**

**530-936-6980 x 4774**

**GCOE WEBSITE & SPRING COURSES**

- High School Diploma, High School Equivalency (GED or HiSET in English and Spanish)
- ESL/ EL Civics
- ESL Vocational Computer Skills
- Spanish
- Citizenship
- ABE (Adult Basic Education)
- ABE (Adult Basic Education) for Adults with Disabilities
- College and Career Preparation, FAFSA Workshops
- Computer Literacy Classes
- Glenn (Aviation) Ground School
- IET:IET: Medical Assistant, Pharmacy Technician, Receptionist Certification, Teacher's Aide.
- Literacy Projects Tutoring (at Glenn County libraries)
- Medical Terminology (articulated with Butte College)
- Medical Assistant Program
- Recording Arts- Fundamentals of Audio, Pro Tools, Mixing Audio, Podcasting, Recording Projects
- Truck Driving (at our Willows location) (through third party at our Willows Location)
- Pharmacy Tech
- Receptionist Certification
- Teacher's Aide Certification

## **HAMILTON UNIFIED SCHOOL DISTRICT**

**530-826-3261**

**HUSD WEBSITE**

- Citizenship
- Computer Basics Level 1 & 2
- Google Certification
- CPR/First Aid
- English as a Second Language
- Floral Design
- Forklift Certification
- High School Diploma
- Fine Arts Cake Decorating
- Working with University Extension services to plan a community garden/ Pending

## **PARADISE UNIFIED SCHOOL DISTRICT**

**530-872-6478 x22**

**PUSD WEBSITE**

- High School Diploma

## **SERVICES ACROSS ALL LOCATIONS**

- Community Sharing: Provide ongoing personalized information
- Share information and local resources with community members
- Constantly seeking community information to maximize services to our clientele
- Consistent strategies to enhance community involvement-outreach
- Employment Readiness Services

**<https://www.butteglennadulthood.org/>**

**530-895-2894**

**BOYDME@BUTTE.EDU**

## **BUTTE-GLENN COMMUNITY COLLEGE**

**530-895-2844**

**BCCC WEBSITE**

- Glenn Center
- NONCREDIT COURSES
- Occupational & Life Skills: **Chico Center** and **Glenn Center**
  - English as a Second Language: Chico Center & Glenn County Center **ESL Schedule**

## **OROVILLE ADULT EDUCATION & TECHNICAL CENTERS**

**530-538-5350**

**OAETC WEBSITE**

- Advanced Cardiac Life Support (ACLS)
- Computers for Beginners\*
- CPR
- Digital Photography
- EKG Technician
- EMT
- EMR
- English as a Second Language\*
- Hazmat Training
- High School Diploma\*
- High School Equivalency (HiSet)\*
- Iphone/Smartphone\*
- Learning to Use Your Tablet/iPad
- Medical Billing & Coding
- Microsoft Office
- Pharmacy Technician
- Reversing Diabetes
- Unshakeable Confidence
- Voice-Overs...Now is Your Time
- Watercolor

\*class offered in Oroville & Chico