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# Butte-Glenn Adult Education Consortium – Notice of Regular Meeting

## March 3, 2023 | 9:00am

## In-Person: Butte College – Center for Excellence, Room LB 210

## Zoom Meeting: <https://cccconfer.zoom.us/j/97886472702>

**MINUTES**

**Voting Members Present**

Jeff Ochs, Oroville Union High School District

Jennifer Foglesong, Butte County Office of Education

Jeremy Powell, Hamilton Union School District

Mike Lerch, Paradise Unified School District

Teresa Ward, Butte-Glenn Community College District

**Voting Members Absent**

Elena Jones, Glenn County Office of Education

**Others Present**

Lourdes Ruiz, Glenn County Office of Education

Heather Tovey, Butte County Library

1. **Approval of Agenda**

Jennifer Foglesong made a motion to approve the Agenda as presented, seconded by Jeff Ochs. Motion carried unanimously.

1. **Communications from the Public – Consent Agenda**

None

1. **Approval of Consent Agenda**

Teresa Ward proposed an adjustment to item 4B, to update the typo of the WIOA Funds. With that change, Teresa Ward made a motion to approve the December 2, 2022 Minutes. The motion was seconded by Jeremy Powell. Motion carried unanimously.

1. **Information and Reports**
   1. NOVA Reporting and [Upcoming Deadlines](https://caladulted.org/DueDates) – Informational Report & Discussion

* **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)\*
* **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) \*
* **Mar 31:** End of Q3
* **Apr 30:** Student Data due in TOPSPro (Q3)
* **Apr 30:** Employment and Earnings Follow-up Survey
* **May 2:** CFAD for 2023-24 due in NOVA \*
  1. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services

CASAS Conference coming up in June in Garden Grove.

* 1. Consortium Member Conference/Training Report Out and Resources – Informational Report
     + <https://www.caadultedtraining.org/> Upcoming events and trainings
     + <https://caladulted.org/Administrators/381> Fiscal Reporting
  2. Program Map, Consortium Member New or Noteworthy Programs, Program Changes – Informational Report & Discussion
     + BCOE – Nothing to add or change on the Member Programs MAP. Applied for an Apprenticeship Grant recently.
     + GCOE – No edits to the MAP. Applying for grants with partners aiming to expand offerings with pathways in the health, ag, education pathways to open up designated program for applicants that are lower level EL programs.
     + Butte College – MAP no edits or updates at this time.
     + Paradise – Recently hired a teacher, no MAP updates
     + Oroville – ACLS edits the first item on the MAP. Would like to get CNA restarted. Jennifer offered to try to collaborate on this in Oroville because they have a med-term option. Note- Senate Bill 532 – changed how foster and homeless youth can have diploma decreased amount of credits needed.
     + Hamilton – MAP no changes. Admin tech is retiring soon, flying that position soon. Programs are growing.

1. **Action Items**

None

1. **Communications from the Public**

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

Heather Tovey Butte County Library– likes the MAP and would like contact info and website info added. Literacy Services – Literacy Librarian newly hired.

1. **Next Meeting Dates**

First Fridays 9-10:30am

* May 5, 2023: Butte County Office of Education, Suite 200 – 2491 Carmichael Drive, Chico

1. **Adjournment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**The meeting was adjourned at 9:43am.

For Information concerning this Agenda, please contact:

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