



## Butte-Glenn Adult Education Consortium – Notice of Regular Meeting

December 3, 2021 | 9:00am

Zoom meeting: <https://cccconfer.zoom.us/j/97886472702>

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### AGENDA

#### Call to Order

Lisa Morgan, Glenn County Office of Education  
Elena Jones, Glenn County Office of Education  
Mike Lerch, Paradise Unified School District  
Jeff Ochs, Oroville Union High School District  
Jennifer Foglesong, Butte County Office of Education  
Jeremy Powell, Hamilton Union School District  
Teresa Ward, Butte-Glenn Community College District

#### 1. Approval of Agenda

Consideration of approval of the Agenda as presented - Action

#### 2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Voting Members may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

#### 3. Approval of Consent Agenda

Consideration of approval of Minutes – September 3, 2021 - Action

#### 4. Information and Reports

a. Contracts Status 2021-2022

b. NOVA Reporting and [Upcoming Deadlines](#) – Informational Report & Discussion

- **Dec 1:** July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 1:** 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) \*
- **Dec 31:** End of Q2

c. 2022-2025 Three Year Plan Info

- Work session today immediately following the adjournment of today's meeting
- <https://caladulthood.org/Administrators/43> Three Year Plan Resources
- Available/open in NOVA by **February 28, 2022**
- A template has been provided for consortia to use in organizing their three-year plan content prior to submission in NOVA. [link to template](#)
- Final plans must be submitted and approved by member representatives in NOVA no later than **June 20, 2022**.

- d. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services
- e. Consortium Member Conference/Training Report Out and Resources – Informational Report
  - <https://www.caadultedtraining.org/> Upcoming events and trainings
  - <https://caladulted.org/Administrators/381> Fiscal Reporting
  - <https://caladulted.org/Administrators/379> and <https://caladulted.org/Administrators/43> Annual/3 year plan
  - Others
- f. Consortium Member New or Noteworthy Programs, Program Changes – Informational Report & Discussion

5. **Action Items**

Consideration and proposal of future Three Year Planning Work Sessions

- Jan, March, and May
- existing Quarterly meetings- extend for work session in addition to “homework”
- Other ideas

6. **Communications from the Public**

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

- Dual Enrollment

7. **Next Meeting Dates**

First Fridays 9-10:00am via Zoom:

- March 4, 2022
- May 6, 2022

8. **Adjournment**

9. **Work Session**

Self-Assessment Tool Survey

<https://caladulted.org/DownloadFile/656>

For Information concerning this Agenda, please contact:  
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