



## Butte-Glenn Adult Education Consortium Minutes of Regular Meeting

The Voting Members of Butte-Glenn Adult Ed Consortium met via Zoom on  
**September 4, 2020 | 9:00am**

<https://cccconfer.zoom.us/j/668259978> or call +16699006833,668259978#

### Voting Members Present

Mike Lerch, Paradise Unified School District  
Jeff Ochs, Oroville Union High School District  
Jennifer Foglesong, Butte County Office of Education  
Teresa Ward, Butte-Glenn Community College District  
Linda Riggle, Glenn County Office of Education  
Lisa Morgan, Glenn County Office of Education  
Jeremy Powell, Hamilton Union School District

### Voting Members Absent

### Guests Present

Melisse Boyd, Butte College, Consortium Fiscal Agent  
Mike Gulbransen, Paradise Unified School District

#### 1. **Agenda Approval**

Teresa Ward made a motion to approve the Agenda as presented, seconded by Jeremy Powell.  
Motion carried unanimously.

#### 2. **Communications from the Public – Consent Agenda**

None

#### 3. **Approval of Consent Agenda**

Jennifer Folglesong made a motion to approve June 19, 2020 Minutes. The motion was seconded by Jeff Ochs. Motion carried unanimously.

#### 4. **Information and Reports**

- a. NOVA Reporting and Upcoming Deadlines – Informational Report & Discussion
  - i. Q4 Member Expense Report- September 1; Certification- September 30
  - ii. Member Program Year Budget and Work Plan - September 30
  - iii. Program Area Expense Report: Estimates- Sept 1; Certification- Dec 31
  - iv. Q1 Member Expense Report – Dec 1

- b. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services

- c. Consortium Member Contracts – Status Report
  - i. First payment disbursement mid September
  - ii. Second disbursement October 1
- d. Consortium Member Conference/Training Report Out – Informational Report
- e. Consortium Member New or Noteworthy Programs – Informational Report & Discussion

5. **Action Items**

None

6. **Communications from the Public**

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None

7. **Additional Discussion**

8. **Next Meeting Date**

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December 4, 2020 9:00am-10:00am

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9. **Adjournment –**

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The meeting was adjourned at 9:40am