



**Butte-Glenn Adult Education Consortium – Notice of Regular Meeting
September 3, 2021 | 9:00am**

Zoom meeting: <https://cccconfer.zoom.us/j/97622459427>

AGENDA

Call to Order

Lisa Morgan, Glenn County Office of Education
Mike Lerch, Paradise Unified School District
Jeff Ochs, Oroville Union High School District
Jennifer Foglesong, Butte County Office of Education
Jeremy Powell, Hamilton Union School District
Teresa Ward, Butte-Glenn Community College District

1. Approval of Agenda

Consideration of approval of the Agenda as presented - Action

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Voting Members may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

3. Approval of Consent Agenda

Consideration of approval of Minutes – May 7, 2021 - Action

4. Information and Reports

- a. Contracts Status 2021-2022
- b. Website Update: DK Web Design Website Review and Launch
- c. NOVA Reporting and [Upcoming Deadlines](#) – Informational Report & Discussion
 - Sep 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q4)
 - Sep 1: July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA *
 - Sep 1: 21/22 Certification of Allocation Amendment due in NOVA (new)
 - Sep 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4) *
 - Sep 30: 21/22 Member Program Year Budget and Work Plan due in NOVA
 - Sep 30: End of Q1
- d. 2022-2025 Three Year Plan
 - [Guidance](#)
 - [Webinar \(recording of 8/23 webinar to be posted here soon\)](#)
- e. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services

- f. Consortium Member Conference/Training Report Out and Resources – Informational Report
- <https://www.caadulthoodtraining.org/> Upcoming events and trainings
 - <https://caladulthood.org/Administrators/381> Fiscal Reporting
 - <https://caladulthood.org/Administrators/379> and <https://caladulthood.org/Administrators/43> Annual/3 year plan
 - <https://caladulthood.org/Administrators/383> Outreach
 - <https://caladulthood.org/Administrators/382> Leveraging Resources
 - Others
- g. Consortium Member New or Noteworthy Programs, Program Changes – Informational Report & Discussion

5. **Action Items**

None

6. **Communications from the Public**

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

- Heather Tovey, Literacy Specialist, Butte County Library, Literacy Services

7. **Next Meeting Date**

December 3, 2021 9:00am-10:00am – Zoom

8. **Adjournment**

For Information concerning this Agenda, please contact:
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