



Butte-Glenn Adult Education Consortium Minutes of Regular Meeting

The Voting Members of Butte-Glenn Adult Ed Consortium met via Zoom on
May 7, 2021 | 9:00am

<https://cccconfer.zoom.us/j/97886472702> or call +16699006833,668259978#

Voting Members Present

Jeff Ochs, Oroville Union High School District
Jennifer Foglesong, Butte County Office of Education
Lisa Morgan, Glenn County Office of Education
Teresa Ward, Butte-Glenn Community College District

Voting Members Absent

Mike Lerch, Paradise Unified School District
Jeremy Powell, Hamilton Union School District

Guests Present

Melisse Boyd, Butte College, Consortium Fiscal Agent

1. Agenda Approval

Teresa Ward made a motion to approve the Agenda as presented, seconded by Lisa Morgan. Motion carried unanimously.

2. Communications from the Public – Consent Agenda

None

3. Approval of Consent Agenda

Jeff Ochs made a motion to approve March 5, 2021 Minutes. The motion was seconded by Teresa Ward. Motion carried unanimously.

4. Information and Reports

- a. Website Update: DK Web Design has confirmed that a draft of the website will be available for all members to review and approve prior to publishing the site for public viewing.
- b. NOVA Reporting and [Upcoming Deadlines](#) – Informational Report & Discussion

Apr 30: Student Data due in TOPSPro (Q3)

May 2: CFAD for 2021-22 due in NOVA

Jun 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q3)

Jun 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

Aug 1: Student Data due in TOPSPro (Q4) FINAL

Aug 15: Annual Plan for 2021-22 due in NOVA

Sep 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q4)

Sep 1: July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA

Sep 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)

Sep 30: 21/20 Member Program Year Budget and Work Plan due in NOVA

Sep 30: End of Q1

c. [CAEP Preliminary Allocations in NOVA](#) 2021-2022

Governor's Proposed Budget 2021-22: Proposed Increase of 1.4999%

(All numbers are subject to change at the May Revise)

CFAD approval in NOVA completed

d. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services

e. Consortium Member Conference/Training Report Out – Informational Report

f. Consortium Member New or Noteworthy Programs – Informational Report & Discussion

i. Program changes:

1. Glenn- MA in person, clinicals
2. BCOE- MA graduation last month, RDA apps open, Welding full, CTE summer camps this season
3. Oroville- No CNA or EMT currently due to staffing
4. Butte College- offering noncredit ESL, no longer GED or HISET

5. **Action Items**

Consideration and proposal of future meeting dates.

First Fridays 9-10:00am via Zoom:

- September 3, 2021
- December 3, 2021
- March 4, 2022
- May 6, 2022

Motion to approve dates by Jeff Ochs. 2nd by Lisa Morgan. Motion carried unanimously. Melisse to send out meeting invitations.

6. **Communications from the Public**

none

7. **Next Meeting Date**

September 3, 2021 9:00am-10:00am – Zoom

8. **Adjournment –**

The meeting was adjourned at 9:40am