



**Butte-Glenn Adult Education Consortium – Notice of Regular Meeting  
May 7, 2021 | 9:00am**

**Zoom meeting: <https://cccconfer.zoom.us/j/97622459427>**

---

**AGENDA**

**Call to Order**

Lisa Morgan, Glenn County Office of Education  
Mike Lerch, Paradise Unified School District  
Jeff Ochs, Oroville Union High School District  
Jennifer Foglesong, Butte County Office of Education  
Jeremy Powell, Hamilton Union School District  
Teresa Ward, Butte-Glenn Community College District

**1. Approval of Agenda**

Consideration of approval of the Agenda as presented - Action

**2. Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Voting Members may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

**3. Approval of Consent Agenda**

Consideration of approval of Minutes – March 5, 2021 - Action

**4. Information and Reports**

- a. Website Update: DK Web Design
- b. NOVA Reporting and [Upcoming Deadlines](#) – Informational Report & Discussion

Apr 30: Student Data due in TOPSPro (Q3)

May 2: CFAD for 2021-22 due in NOVA

Jun 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q3)

Jun 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

Aug 1: Student Data due in TOPSPro (Q4) FINAL

Aug 15: Annual Plan for 2021-22 due in NOVA

Sep 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q4)

Sep 1: July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA

Sep 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)

Sep 30: 21/20 Member Program Year Budget and Work Plan due in NOVA

Sep 30: End of Q1

- c. [CAEP Preliminary Allocations in NOVA](#) 2021-2022

Governor's Proposed Budget 2021-22: Proposed Increase of 1.4999%

(All numbers are subject to change at the May Revise)

CFAD approval in NOVA by May 2, 2021

- d. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services
- e. Consortium Member Conference/Training Report Out – Informational Report
- f. Consortium Member New or Noteworthy Programs – Informational Report & Discussion

5. **Action Items**

Consideration and proposal of future meeting dates.

First Fridays 9-10:00am via Zoom:

- September 3, 2021
- December 3, 2021
- March 4, 2022
- May 6, 2022

6. **Communications from the Public**

---

This item on the agenda provides an opportunity for the public to address the Voting Members on any topic that is or is not on the Agenda. The Voting Members may also hear any written correspondence addressed to the Voting Members at this time. **A three minute time limit will be allotted to each speaker. Twenty minutes shall be the maximum time allotted for public speakers on any one subject regardless of the number of speakers at the meeting.**

7. **Next Meeting Date**

---

September 3, 2021 9:00am-10:00am – Zoom

8. **Adjournment**

---

<p>For Information concerning this Agenda, please contact: Melisse Boyd, 3536 Butte Campus Drive, Oroville CA 95965 (530) 895-2862</p>
--