



Butte-Glenn Adult Education Consortium Minutes of Regular Meeting

The Voting Members of Butte-Glenn Adult Ed Consortium met via Zoom on
March 5, 2021 | 9:00am

<https://cccconfer.zoom.us/j/668259978> or call +16699006833,668259978#

Voting Members Present

Mike Lerch, Paradise Unified School District
Jeff Ochs, Oroville Union High School District
Jennifer Foglesong, Butte County Office of Education
Teresa Ward, Butte-Glenn Community College District
Jeremy Powell, Hamilton Union School District

Voting Members Absent

Lisa Morgan, Glenn County Office of Education
Linda Riggle, Glenn County Office of Education

Guests Present

Melisse Boyd, Butte College, Consortium Fiscal Agent
Lourdes Ruiz, Glenn County Office of Education

1. **Agenda Approval**

Jeff Ochs made a motion to approve the Agenda as presented, seconded by Jennifer Foglesong. Motion carried unanimously.

2. **Communications from the Public – Consent Agenda**

None

3. **Approval of Consent Agenda**

Mike Lerch made a motion to approve December 4, 2020 Minutes. The motion was seconded by Jennifer Foglesong. Motion carried unanimously.

4. **Information and Reports**

a. Website Update: DK Web Design has confirmed that a draft of the website will be available for all members to review and approve prior to publishing the site for public viewing. DK Web Design has requested additional photos/videos to include in the website before moving forward.

b. NOVA Reporting and [Upcoming Deadlines](#) – Informational Report & Discussion

Mar 1: 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)

Mar 1: Close out of 18/19 Member Funds due in NOVA
Mar 31: 18/19, 19/20, 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
Mar 31: Close out of 18/19 funds in NOVA certified by Consortia in NOVA
Mar 31: End of Q3
Apr 30: Student Data due in TOPSPro (Q3)
May 2: CFAD for 2021-22 due in NOVA
Note: New 3 year plan coming June 2022

- c. [CAEP Preliminary Allocations in NOVA](#) 2021-2022
Governor's Proposed Budget 2021-22: Proposed Increase of 1.4999%
(All numbers are subject to change at the May Revise)
CFAD approval in NOVA by May 2, 2021
- d. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services none
- e. Consortium Member Conference/Training Report Out – Informational Report
 - i. Past: CAEA conference Feb 2021 Click on "Revisit the Conference" to see the presentations. <https://www.caeaa.org/revisit-the-2021-caeaa-conference.html>
Announced at conference: application changes for WIOA due end of April CIP
 - ii. Upcoming: CCAE conference in April <https://www.ccaestate.org/> You can register a group.
 - iii. North Region Leads group re-established. Contact Melisse if you are interested in connecting with others in CAEP outside of our area.
- f. Consortium Member New or Noteworthy Programs – Informational Report & Discussion
 - i. Butte College Contract Ed awarded NVCF \$150,000 grant working with AFWD for construction training- approx 50 students
 - ii. Program changes:
 - 1. Glenn- MA in person, clinicals
 - 2. BCOE- clinics now asking for background check, physicals. Manufacturing start is progressing. Smaller, staggered classes to continue in Fall.
 - 3. Oroville- increase demand in EKG, Pharm Tech, Med Billing and others

5. **Action Items**

None

6. **Communications from the Public**

None

7. **Next Meeting Date**

8. May 7, 2021 9:00am-10:00am – Zoom

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9. **Adjournment –**

The meeting was adjourned at 9:35am