



Butte-Glenn Adult Education Consortium Minutes of Regular Meeting

The Voting Members of Butte-Glenn Adult Ed Consortium met via Zoom on
June 19, 2020 | 9:00am

<https://cccconfer.zoom.us/j/668259978> or call +16699006833,668259978#

Voting Members Present

Mike Lerch, Paradise Unified School District
Jeff Ochs, Oroville Union High School District
Jennifer Foglesong, Butte County Office of Education
Teresa Ward, Butte-Glenn Community College District
Linda Riggle, Glenn County Office of Education
Lisa Morgan, Glenn County Office of Education
Jeremy Powell, Hamilton Union School District

Voting Members Absent

Guests Present

Melisse Boyd, Butte College, Consortium Fiscal Agent
Mandy Leahy, Butte County Office of Education

1. **Agenda Approval**

Jeff Ochs made a motion to approve the Agenda as presented, seconded by Linda for Lisa Morgan. Motion carried unanimously.

2. **Communications from the Public – Consent Agenda**

None

3. **Approval of Consent Agenda**

Jeff Ochs made a motion to approve March 27, 2020 Minutes. The motion was seconded by Linda for Lisa Morgan. Motion carried unanimously.

4. **Information and Reports**

- a. May Budget Revise 12
- b. Other COVID Impacts and Updates
- c. Regional Marketing Efforts – Informational Report & Discussion
 - i. News & Review Publication
 - ii. Website Improvements

- d. NOVA Reporting and Upcoming Deadlines – Informational Report & Discussion
 - i. Certification of Q3- June 30
 - ii. CFAD updated- June 30
 - iii. TOPSPRO- August 1
- e. Member Agency Reporting Assistance – Oroville Adult Education – Discussion of Services
 - i. Discussions re: CASAS with Sandy
- f. Consortium Member Contracts – Status Report
 - i. Members need to process ASAP
- g. Consortium Member Conference/Training Report Out – Informational Report
 - i. Clerical trainings with OTAN- for next year remote CASAS Training
 - ii. Need for PPE Resources
- h. Consortium Member New or Noteworthy Programs – Informational Report & Discussion
 - i. BCOE- construction short term program, looking for facilities, Valley Contractors Exchange and Chico Builders recruiting. Donation account, could be willing to provide funding to start it up. BCOE to begin efforts.

5. **Action Items**

- a. Consideration of meeting dates/times/locations for 2020-2021. Proposed times to be sent.
- b. CFAD Amendment- New allocations to be reviewed and approved or rejected in NOVA by June 30, 2020. Melisse will send email reminders.

6. **Communications from the Public**

None

7. **Additional Discussion**

8. **Next Meeting Date**

TBD September, 2020 9:00am-11:00am –Location TBD

9. **Adjournment –**

The meeting was adjourned at 9:40am